

BAKHTIYARPUR COLLEGE OF ENGINEERING

CHAMPAPUR, DEDAUN, BAKHTIYARPUR - 808212

APPLICATION FORM FOR HOSTEL

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1. Name of the Student
2. Name of College (Tick):- BCE Bakhtiyarpur ☐
3. Class
4. Roll No.
5. BCECE Merit Serial/ UGEAC Ranking (Only For Fresher) :
6. C.G.P.A Of Last Semester University Exam.
7. Name and Address of Parent/Guardian (with Telephone No.)

Residence	Office
Tel: Fax: Email:	Tel: Fax: Email:

8. Category :
9. Email ID of the Student : Mobile No:
10. Medical History :
(Please mention health problems, if any and blood group)
11. Contact Person in Emergency :

Date

Undertaking

I agree to abide by the hostel rules.

Signature of the student

Date :

I request that my ward _____ be admitted to the BCE Bakhtiyarpur/ GEC Bhojpur/ GEC Buxar hostel. I undertake to see that my ward pays the hostel fee on time. I undertake to ensure her/his good conduct throughout her/his stay in the hostel. I understand that indiscipline misconduct and ragging attracts disciplinary action and punishment as per in provisions made in disciplinary rules of student code of conduct of the department of Science & Technology and prevent & ragging act Per(Available Website) . Which may include fine / expulsion from Hostel / University.

Date :

Signature of the Parent/Guardian :

For Hostel Superintendent's / Warden's Office Use

Name of Hostel Allotted:

Allotment Date:

Allotted Room No:

BAKHTIYARPUR COLLEGE OF ENGINEERING

CHAMPAPUR, DEDAUR, BAKHTIYARPUR - 803212

HOSTEL

UNDERTAKING BY THE STUDENT

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I son / daughter of Ms./Mr.
of Four Year B.Tech do hereby undertake that I shall not indulge in or abet any kind of nagging of any
student of the College on or outside the campus. I shall not indulge in any kind of indiscipline and shall
abide by the Rules and Regulations of the College and Hostel during the course of my study in the
University.

Date:

Signature of the Student

Name:-

UNDERTAKING BY THE PARENT / GUARDIAN

I Parent/ guardian of Ms./Mr.
of four Year B.Tech , am aware of the rules of the College/ Hostel regarding general code of conduct and
prohibition of ragging. I understand clearly that violating any Rules/Regulation / Discipline carry mandatory
punishment and assure further that my ward shall not indulge in any of such violation/ acts of indiscipline
and shall not indulge in or abetting ragging / sexual harassment on or outside the campus during the course
of his/her stay in the college.

Date:

Signature of the Parent/Guardian

Name:-

Note : The above undertaking is a mandatory requirement as per the guidelines issued vide letter no.
F.No. 37-3/Legal/AICTE/2009 dated 01.07.2009 issued by the All India Council For Technical Education,
New Delhi in compliance with the direction given by the Honorable Supreme Court of India in Writ
Petition (civil) No.656 of 1998 regarding menace of ragging in the educational institution all over India.

BAKHTIYARPUR COLLEGE OF ENGINEERING

CHAMPAPUR, DEDAUR, BAKHTIYARPUR - 803212

HOSTEL

DETAILS OF LOCAL GUARDIAN

Paste photograph
here

1. Name of the Student :
2. Name of the Local Guardian :
3. Address with telephone :

Residence	Office
Tel: Fax: Email:	Tel: Fax: Email:

Signature of the Local Guardian

Name (in Capital)

The above mentioned details must be verified by the parents of the student.

Signature of the Parents

Name (in Capital)

DOCUMENTS TO BE ATTACHED WITH HOSTEL FORM

1. Photocopy of Aadhar Card.
2. Photocopy of College Identity Card.
3. Photocopy of last semester marks-sheet.
4. Photocopy of Parents Identity Proof & Pan Card.
5. Local Guardian Address Proof.

RULES AND REGULATIONS FOR BOY'S HOSTEL

All the students who are staying in the hostel are required to follow the following rules and regulations of the hostel:

1. **Ragging is Strictly Prohibited:** Ragging in any form i.e. making unpleasant noise, disorderly conduct, doing any act which causes or likely to cause physical or psychological harm or raise apprehension or fear of shame or an embarrassment to the new student whether by words, spoken or written or by an act which include teasing, abusing, playing practical jokes on or causing hurt to such students or asking the new student to do any act or to perform such things which such student will not in the ordinary course willingly to do is strictly forbidden. If anyone is found guilty of directly/indirectly involved or abetting in ragging he will be **punished/rusticated/ expelled/suspended** from the institute and also liable to prosecution in terms of the **Supreme Court of India decision on Writ Petition No. (C) 656/1998**. Ragging is now a crime. No one can feign ignorance of the law. Under the prohibition of ragging Act 1997 those who indulge in ragging can be punished. Jail for ragging is for period from **six months to 10 years & fine up to Rs. 50,000/-**
2. **A student seeking admission to the hostel shall have to submit another affidavit along with his application for hostel accommodation that he is aware of the ragging law in this regard and agrees to abide by the punishment meted out if he is found guilty of ragging and/or abetting ragging. (AICTE Requirement)**
3. **Hostel rooms are equipped with furniture and fittings of appliances. Student occupying the room will sign for the receipt of items in Inventory Register. He will be responsible to hand over the items in their original serviceable condition to hostel authorities while leaving the rooms on close of the academic session.**
4. **Rough handling of dining hall furniture, room furniture or any furniture/property or fittings of the hostel is strictly forbidden. If any individual or group is identified to have caused the damage, double the cost of the damaged property will be recovered from him/group. Repetition of damage to the hostel property will result in expulsion from the hostel.**
5. **The hostellers themselves are personally responsible to safeguard their belongings. They are advised not to keep large amounts of cash or valuables like gold ring, costly wristwatch etc., in their rooms. They should also take care of their Purse, Calculators, Cell Phones, Lap tops, Computers and Books. In case of theft or loss of any item the hostel authorities/institute will not be responsible for such loss. The hostellers are advised to keep their rooms, boxes, suitcases, cupboards, etc., securely locked with good quality locks.**
6. **Hostellers are neither allowed to keep private electrical equipment nor would tamper with electrical fittings provided in rooms. Unauthorized possession will lead to confiscation of the goods.**
7. **It is mandatory for students residing in the Hostel to join the mess attached to the hostel. Hostellers are required to dine in the dinning hall. No hosteller is permitted to take food in the room except for those reported sick with prior permission of hostel warden. Indoor cooking including making of tea/coffee in the rooms is strictly prohibited. The hostellers shall not waste food, electricity & water. **Wastage of food is a national loss.****
8. **Smoking, Gambling in any form such as Playing Cards (even without money at stake), consumption of alcohol, use of drugs and narcotics and even possession of such things are prohibited. Anyone found indulging in the use of such things will not only be asked to vacate the hostel but also be rusticated from the University.**

P.T.O

9. The institute timings are **9.30 am to 4.10 pm**. Students are not allowed to stay in the hostel during the class hours unless the stay is unavoidable due to illness or any other valid reason. In such cases they should take the permission and communicate the information to the Warden in writing.
10. No student shall leave the hostel without prior permission of the hostel warden.
11. Use of any electrical appliances except table-lamp and mobile-charger, is prohibited.
12. All students will report for the **Roll Call every day as per prescribed timings**.
13. No student shall remain absent from the hostel during night between **9.00 pm to 5.00 am** unless he has obtained night out pass from the hostel warden. Night out permission to hostellers will be given on week ends only if the request of the inmate has prior approval of the parents.
14. **Students requiring to attend wedding, other social functions and going outstation will require permission of the Dean of students welfare and Dean of Academics, subject to receipt of written request for the same from parents of the student.**
15. Hostellers are not allowed to go outside from the campus during class. Evening outing on working days may be restricted from 5.00 pm to 8.00 pm by prior permission of the hostel warden.
16. Students having any Chronic/Communicable disease are not allowed to stay in hostel. Hostellers falling sick or feel symptoms of sickness should report to hostel warden for evacuation to hospital. **24 hours Ambulance-Service** is available in the campus.
17. Parents/Guardians/Visitors can meet their ward in hostel with the permission of the hostel warden before **7.00 pm**. No Parent/Guardian/Visitor is allowed to stay in their room. Lady visitors are not allowed to visit students in their living rooms.
18. Discussion on ladies, politics and religion is completely forbidden in the hostel & mess.
19. No notice will be displayed by hostel inmates in the institute/hostel notice board without the countersignature of hostel warden.
20. Taking part directly/indirectly in any movement or agitation or strike of students in the institute for any reason whatsoever will attract punishment, rustication or expulsion, which in the opinion of the management/director is subversive to the discipline of the institute.
21. The Institute/Hostel authorities will conduct surprise checks periodically and if anyone is found violating the above rules, disciplinary action will be taken against him. The hostel rooms are subject to inspection by the Institute/Hostel authorities to make sure that they are kept neat and tidy and no unauthorized items like liquor, drugs, lethal weapons etc., are kept in the room.
22. **Hostellers are not permitted to stay out of the hostel beyond 8.00 pm on all the days of the week.**
23. **Day scholars are not allowed to enter the hostel. Lights and fans to be switched off when no one is in the room.**

Signature of the Parent/Guardian

Date:

Signature of the Hosteller

BAKHTIYARPUR COLLEGE OF ENGINEERING

CHAMPAPUR, DEDAUR, BAKHTIYARPUR-803212

RULES AND REGULATIONS FOR GIRL'S HOSTEL

All the students who are staying in the hostel are required to follow the following rules and regulations of the hostel:

1. Ragging is Strictly Prohibited: Ragging in any form i.e. making unpleasant noise, disorderly conduct, doing any act which causes or likely to cause physical or psychological harm or raise apprehension or fear of shame or an embarrassment to the new student whether by words, spoken or written or by an act which include teasing, abusing, playing practical jokes on or causing hurt to such students or asking the new student to do any act or to perform such things which such student will not in the ordinary course willingly to do is strictly forbidden. If anyone is found guilty of directly/indirectly involved or abetting in ragging she will be punished/rusticated/ expelled/suspended from the institute and also liable to prosecution in terms of the Supreme Court of India decision on Writ Petition No. (C) 656/1998. Ragging is now a crime. No one can feign ignorance of the law. Under the prohibition of ragging Act 1997 those who indulge in ragging can be punished. Jail for ragging is for period from six months to 10 years & fine up to Rs. 50,000/-.
2. A student seeking admission to the hostel shall have to submit another affidavit along with her application for hostel accommodation that she is aware of the ragging law in this regard and agrees to abide by the punishment meted out if she is found guilty of ragging and/or abetting ragging. (AICTE Requirement)
3. Hostel rooms are equipped with furniture and fittings of appliances. Student occupying the room will sign for the receipt of items in Inventory Register. She will be responsible to hand over the items in their original serviceable condition to hostel authorities while leaving the rooms on close of the academic session.
4. Rough handling of dining hall furniture, room furniture or any furniture/property or fittings of the hostel is strictly forbidden. If any individual or group is identified to have caused the damage, double the cost of the damaged property will be recovered from her/group. Repeated acts of causing to the hostel property will result in expulsion from the hostel.
5. The hostellers themselves are personally responsible to safeguard their belongings. They are advised not to keep large amounts of cash or valuables like gold ring, costly wristwatch etc., in their rooms. They should also take care of their Purse, Calculators, Cell Phones, Laptops, Computers and Books. In case of theft or loss of any item the hostel authorities/institute will not be responsible for such loss. The hostellers are advised to keep their rooms, boxes, suitcases, cupboards, etc., securely locked with good quality locks.
6. The hostellers are neither allowed to keep private electrical equipment nor would tamper with electrical fittings provided in rooms. Unauthorized possession will lead to confiscation of the goods.
7. It is mandatory for students residing in the Hostel to join the mess attached to the hostel. Hostellers are required to dine in the dinning hall. No hosteller is permitted to take food in the room except for those reported sick with prior permission of hostel Superintendent/ warden. Indoor cooking including making of tea/coffee/noodles in the rooms is strictly prohibited. The hostellers shall not waste food, electricity & water. Wastage of food is a national loss.
8. Smoking, Gambling in any form such as Playing Cards (even without money at stake), consumption of alcohol, use of drugs and narcotics and even possession of such things are prohibited. Anyone found indulging in the use of such things will not only be asked to vacate the hostel but also be rusticated from the institute.

P.T.O

9. The institute timings are 10:00 am to 4.40 pm. Students are not allowed to stay in the hostel during the class hours unless the stay is unavoidable due to illness or any other valid reason. In such cases they should take the permission and communicate the information to the Superintendent warden in writing.
10. No student shall leave the hostel without prior permission of the hostel Superintendent/ warden.
11. Use of any electrical appliances such as heater, Electric Iron, hair drier (except table-lamp, laptop and mobile-charger), is prohibited.
12. No student shall remain absent from the hostel during night (between 7:00 pm to 5:00 am in summer and 6:00 pm to 6:00 am in winter) unless she has obtained night out pass from the hostel Superintendent/ warden. Night out permission to hostellers will be given on week-ends only if the request of the inmate has prior approval of the parents.
13. Hostellers are not allowed to go out of the campus during classes. It is reiterated that the students staying In-campus hostels are permitted to go out of the hostels for local shopping:
In Summers : between 10:00 am to 6:00 pm
Sunday:- In Winters : between 10:00 am to 5:00 pm
(Note: Student must have to maintain IN/OUT register.)
14. Students have to disclose about her any Chronic/ allergy disease. Hostellers falling sick or feel symptoms of sickness should report to hostel Superintendent/ warden. In the case of communicable disease the hostlers have to vacant the hostel for her treatment.
15. Parents/Guardians/Visitors can meet their ward in hostel with the permission of the hostel Superintendent/ warden before 7:00 pm. No Parent/Guardian/Visitor is allowed to stay in their room. Male visitors are **NOT** allowed to visit students in their living rooms.
16. Discussion on politics and religion is completely forbidden in the hostel & mess.
17. No notice will be displayed by hostel inmates in the institute/hostel notice board without the countersignature of hostel Superintendent/ warden.
18. Taking part directly/indirectly in any movement or agitation or strike of students in the institute for any reason what so ever will attract punishment, rustication or expulsion, which in the opinion of the management/director is subversive to the discipline of the institute.
19. The Institute/Hostel authorities will conduct surprise checks periodically and if anyone is found violating the above rules, disciplinary action will be taken against her. The hostel rooms are subject to inspection by the Institute/Hostel authorities to make sure that they are kept neat and tidy and no unauthorized items like liquor, drugs, lethal weapons etc., are kept in the room.
20. The hostellers are not permitted to stay out of the hostel beyond 7:00 pm in summer and 6:00 pm in winters.
21. Day scholars are not allowed to enter the hostel. Lights and fans to be switched off when no one is in the room.

Signature of the Parent/Guardian

Signature of the Hosteller

Date :

Place:

BAKHTIYARPUR COLLEGE OF ENGINEERING

CHAMPAPUR DEDAUR BAKHTIYARPUR - 803212

HOSTEL UNDERTAKING FORM

(By Student and Parent)

I declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I have read rules and shall abide by the rules and regulations of the Hostel in force during the course of my stay, and I understand that the authority reserves every right to cancel my hostel admission at any time upon violation of the rules.

1. At the time of hostel admission, I will pay total hostel fees and deposit as per the institute norms.
2. I will not indulge in any kind of ragging. I am aware that my involvement in any ragging activity will lead to direct FIR against me, and I will be expelled immediately from the institute.
3. I hereby agree to abide by the rules and regulations of the Hostels, if admitted, and I will be liable for punishment, in case I am found disobeying or guilty. I voluntarily agree to be a member of hostel mess and agree to pay the necessary charges and abide by the relevant rules.
4. I shall see that my room & the premises are kept clean and I shall observe the discipline.
5. I am aware that, hostel authorities do not accord permission for non-academic picnics/excursions.
6. Institute/Hostel authority will not be responsible for any untoward incident that happens to me/my ward outside the institute premises.
7. Disclosure of any chronic disease / allergy
8. Mention your Blood group with pathological proof.

Place _____

Date _____

1) Signature of the Student

Name: _____

2) Signature of the Parent

Name: _____

Permanent Address:-

Parents Email:- _____

Contact Phone No. (Incase of emergency)

Parents Telephone/Mobile No. with STD code _____